

19th June 2020

Dear Students and Parents,

The school will permit access to **students only** to remove books and belongings from their lockers.

The following timetable for class groups is as follows and must be adhered to.

Students should only come to the school during their allocated time.

Please read the guidelines below which all students must follow while in the school

building. Students must bring their own bags to carry their belongings home from school.

Parents will not be allowed to access the building and should wait in the school car park for their daughters.

The locker areas will always be supervised .

Year	Class	Day	Time
1 st Year	1K & 1R	Monday 22 nd June	9 am – 10 am
	1L & 1S	Monday 22 nd June	10 am – 11 am
2 nd Year	2K & 2R	Monday 22 nd June	11 am – 12 noon
	2L & 2S	Monday 22 nd June	12 noon – 1 pm
3 rd Year	3K & 3R	Tuesday 23 rd June	9 am – 10 am
	3L & 3S	Tuesday 23 rd June	10 am – 11 am
4 th Year	4K & 4R	Tuesday 23 rd June	11 am – 12 noon
	4L & 4S	Tuesday 23 rd June	12 noon – 1 pm
5 th Year	5K & 5R	Wednesday 24 th June	9 am – 10 am
	5L & 5S	Wednesday 24 th June	10 am – 11 am
6 th Year	6K & 6R	Wednesday 24 th June	11 am – 12 noon
	6L & 6S	Wednesday 24 th June	12 noon – 1 pm
All students must adhere to this timetable for access.			

Guidelines for accessing the school building.

1. Students must enter the building via the student entrance only.
2. Students must sanitize their hands upon entry to the building and upon exit at the hand sanitizing stations at the student entrance.
3. If the locker above, below or adjacent to yours is being emptied by another student you must wait until they are finished before accessing your locker.

4. Students must not congregate, socialize or engage in conversation with other students, the purpose of being in the building to empty your locker and leave once finished.
5. In line with HSE guidelines respiratory etiquette must be adhered too and if you are feeling unwell or anyone in your home is unwell please do not come to the school.